

Online Tax Payments

Contents

Federal Tax Payments	2
State Tax Payments	3

Federal Tax Payments

1. Select the 'Tax Payment' option under the 'Commercial Functions' menu.
2. Select 'Federal Tax (IRS)' in the 'Tax Authority' drop down menu.
3. Select the desired tax form listed on the screen.

The screenshot displays the 'Tax Payments' interface. On the left is a dark blue sidebar menu with the following items: Accounts Summary, Transfer/Deposit, Transactions, Statements/Notices, Pay Bills, Commercial Functions (expanded), Users, User Roles, Company Policy, Wire Activity, Payments, Recipients, Subsidiaries, ACH Pass-Thru, and Tax Payment (highlighted). The main content area is titled 'Tax Payments' and features a 'Tax Authority' dropdown menu set to 'Federal Tax (IRS)' and a search box labeled 'Search tax forms'. Below this is a list of tax forms, each with a right-pointing arrow:

Form 1041 - Fiduciary Income Tax Return	>
Form 1041A - US Information Return - Trust Accumulation of Charitable Amounts	>
Form 1042 - Annual Withholding Tax Return for US Source Income of Foreign Person	>
Form 1065 - Partnership Return of Income	>
Form 1066 - Real Estate Mortgage Investment Conduit Income Tax	>
Form 1120 - US Corporation Income Tax Federal Tax Deposit	>
Form 1120DISC - Domestic International Sales Corporation Return	>
Form 11-C - Special Tax Return and Application for Registry-Wagering	>
Form 2290 - Heavy Vehicle Use Tax Return	>
Form 2438 - Regulated Investment Company - Undistributed Capital Gains	>
Form 3520 - Information Return - Creation/Transfer to Foreign Trusts	>
Form 4720 - Return of Excise Taxes on Charities Under Chapter 41 & 42 of the IRC	>

4. Complete all required fields in the form.
5. Click 'Draft' or 'Approve' (Dependent upon level of access) and wait for confirmation.

State Tax Payments

1. Select the corresponding state from the 'Tax Authority' drop down menu.

The screenshot shows the 'Tax Payments' interface. On the left is a dark blue sidebar menu with the following items: Accounts Summary, Transfer/Deposit, Transactions, Statements/Notices, Pay Bills, Commercial Functions (expanded), Users, User Roles, Company Policy, Wire Activity, Payments, Recipients, Subsidiaries, ACH Pass-Thru, and Tax Payment. The main content area is titled 'Tax Payments' and features a 'Tax Authority' dropdown menu currently set to 'Federal Tax (IRS)'. The dropdown list is open, showing options such as Florida Corporate Tax, Georgia Corporate Estimated Income Tax, Georgia Motor Fuel Distributor Tax, Georgia Sales Tax (highlighted in blue), Georgia Withholding Tax, North Carolina State Tax (Alcoholic Beverage), North Carolina State Tax (Motor Fuel, Machinery, Equipment & Manufacturing), North Carolina State Tax (Streamline Sales & Use), North Carolina State Tax (Tobacco), North Carolina State Tax (Withholding, Corporate, Utilities, Sales, Insurance), South Carolina State Tax, and Tennessee State Tax. To the right of the dropdown is a search box labeled 'Search tax forms'. Below the dropdown is a list of tax forms with right-pointing chevrons: Form 1120DISC - Domestic International Sales Corporation Return, Form 11-C - Special Tax Return and Application for Registry-Wagering, Form 2290 - Heavy Vehicle Use Tax Return, Form 2438 - Regulated Investment Company - Undistributed Capital Gains, Form 3520 - Information Return - Creation/Transfer to Foreign Trusts, and Form 4720 - Return of Excise Taxes on Charities Under Chapter 41 & 42 of the IRC.

2. Complete all required fields in the form.
3. Click 'Draft' or 'Approve' (Dependent upon level of access) and wait for confirmation.